

# CONSTITUTION OF THE TAIWANESE STUDENT ASSOCIATION

Indiana University Bloomington

## **ARTICLE I- MISSION STATEMENT**

Our Mission as a Student Association is to establish and maintain strong relationships at the same time enhance cultural exchanges among other diverse student organizations at Indiana University through communication, participation, and connection.

## **ARTICLE II-NAME**

This organization shall be known as Taiwanese Students Association (TWSA) of Indiana University Bloomington.

## **ARTICLE III-MEMBERSHIP**

General membership requirements ...

1. Participation in TWSA Events.
2. Purchase of TWSA membership cards.

Advance membership requirements...

1. Volunteers at TWSA Events.
2. Executive Board Officers and Assistances.

## **ARTICLE IV-EXECUTIVE COMMITTEE**

The Executive Committee consists of these positions...

### Officer Position

- President
- Vice-President
- Secretary
- Treasurer
- Finance
- Sports
- Public Relations
- Web Master

The Executive Board members are permitted to cast one vote per person on any topic that is voted on by TWSA, excluding the President. President is the tie breaker when it comes to a tie between two candidates.

## Executive Officer Requirements

- To be a current TWSA Member
- To maintain at least a 2.5 cumulative grade point average
- To be in good standing with Indiana University
- To be able to serve a term (Year)
- To obtain 2/3 of the votes (Election Period)

## •Descriptions of Executive Officer duties

- President
  - Assist in Taiwanese Students Association meetings, when held by other Board Executives
  - Maintains relationships with all other student group representatives, faculty, and administration
  - Periodically meets with Board Members for ongoing issues
  - Performs additional duties that may be required
- Vice President
  - Responsible for Activity Planning.
  - If President appears to be absent, act as President and assuming all responsibilities
  - Dutifully assist President in his or her duties
  - Performs any additional duties that may be required
- Treasurer
  - Be responsible for the internal finances involving the budget, including:
    - Keeping accurate financial data
    - Reporting every meeting of TWSA on any financial changes from the prior meeting
    - Act as the final seal of approval on all purchases
  - Performs any additional duties that may be required
- Secretary
  - Record and keep in a permanent file of all meetings
  - Provide a brief summary of meeting events and email it to all TWSA members and made available for the public, within 3 calendar days prior to the meeting.

- Performs any additional duties that may be required.
- Record photo, film or text document for any activities.
- TWSA News Paper
- Finance
  - Responsible for TWSA Funding Plan
    - Local Restaurant
    - Taipei Economic Cultural Office @ Chicago
  - Responsible for Association and Student Commission Budget
  - Responsible for Other Possible Fund income such as FOOD Sale
  - Maintain Relationship with Association Sponsors
- Sports
  - Sports Team Management
    - Basketball
    - Baseball
    - Badminton
    - Tennis
    - Ping Pong
  - Sport Event Planning
    - SRSC
- Public Relations
  - Responsible for informing the Bloomington University Community and general public about club activities.
  - Designing publicity materials including, poster, flyers and etc.
  - Maintain connection with near by Universities.
  - Distribution of publicity materials around campus
  - TWSA News Paper
- Web Master
  - Web Maintenance
  - Activity and Photo Update
  - Association Information Update

#### **ARTICLE V-ELECTIONS of EXECUTIVE OFFICERS**

1. Elections will be held at a TWSA meeting at sometime before Spring Break. Nominations of candidates will be made during the meeting.
2. The election of the Executive Officers shall be a democratic process offering equal opportunity for all TWSA members to be involved in voting.
3. Newly appointed Executive members are those who will be serving under the leadership of the newly elected Executive Board the following academic year.
4. After candidates give speeches, votes will be cast. Excluded President, for other positions, a candidate must receive a majority of the votes cast if there are more than 2 candidates run for the same position.
5. If there are only 2 candidates run for the same position, a candidate must receive a majority of the votes cast and at the same time receiving more than 50% of the votes cast from the audience. If both of the candidates cannot achieve the 50% vote requirement, this position will be blanked.
6. The current Executive officers can have 2 votes for each position election.
7. The new elective Executive officers have to attend and assist the current Executive Board members for other the events until the end of the semester.

#### **ARTICLE VI-TWSA MEETING POLICIES**

1. Punctuality
2. Absenteeism and Tardiness
  - a. When during occurrence of unexpected emergency and results in absenteeism, informing the secretary is the priority
3. Treat others members with respect
4. Absents 5+ Meeting will no long held officer position.
5. Tardy 30+ min prior to meeting = ABSENT!!!