

CONTINUING NONDEGREE (CND) PROGRAM

The University Graduate School
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AGREEMENT

The University Graduate School offers the Continuing Nondegree (CND) Program for those holding baccalaureate degrees who wish to take courses on the Bloomington campus of Indiana University. Applicants should not be currently admitted to a department or an I.U. degree program. The University Graduate School handles the applications, admissions, and record-keeping. Further, if you later wish to pursue a graduate degree at Indiana University, you must formally apply for admission to a degree program, petition to have selected courses already taken count toward the degree, and be bound by the time limitation for the degree (consult *The University Graduate School Bulletin* at www.indiana.edu/~grdschl/). The graduate tuition rate will be charged for courses taken for credit whether they are at the graduate- or undergraduate-level (see <http://bursar.indiana.edu/> for current fees). If you plan to enroll in all undergraduate non-degree courses, you can enroll through the School of Continuing Studies, Owen Hall 202, (812) 855-4991, <http://continue.indiana.edu>, in order to obtain undergraduate tuition rates.

The University Graduate School requires that while in the Continuing Nondegree Program students have (a) no less than a 3.0 cumulative GPA; (b) no more than 18 credit hours accumulated per subject area; (c) no more than two incompletes; and (d) no more than 12 credit hours in one semester. As do all Indiana University students, all Continuing Nondegree students must abide by the *Code of Student Rights, Responsibilities, And Conduct* available at www.indiana.edu/~grdschl/ and the Registrar's policies and deadlines found at <http://registrar.indiana.edu>. If taking classes as a Continuing Nondegree student in a school other than the University Graduate School, the Continuing Nondegree student is also subject to the policies of that school.

For each course you wish to take, you must obtain written permission to enroll prior to registration from both the course instructor and the chairperson of the department offering the course. The Continuing Nondegree Program Adviser in the University Graduate School has *Course Enrollment Request Forms* for this purpose. Before the scheduled CND registration day, return the completed application and signed course form(s) to Kirkwood 111 to obtain permission to register.

The University Graduate School reserves the right to (a) cancel a student's registration in a course if the enrollment quota is filled by departmentally affiliated students; (b) cancel a student's registration in the event of unauthorized course enrollment (if signed a *Course Enrollment Request Form* is not submitted for each enrolled course); (c) assign enrollment priorities among Continuing Nondegree students if some of them must be denied enrollment in a particular course due to an enrollment quota; and (d) modify the provisions of the Continuing Nondegree Program.

I have read the above statement and accept the terms of enrollment as a Continuing Nondegree student.

Signature of Student (required)

Date

FOR SUMMER WORKSHOP OR INSTITUTE PARTICIPANTS ONLY

Workshop Title or Department _____

Have you attended an I.U. Summer Workshop prior to this? _____

If yes, please give date and department _____