

## CEUS Admission Application Q & A

### 5. **QUESTION: I've submitted my application what now?**

ANSWER: The application process is slightly different for international and domestic applications. See sections below for what happens prior to the review. The Admissions Committee will begin reviewing applications late January/early February. Our expectation is to send decision letters by the end of February. It is important to note that FLAS letters are sent by individual center's so they are sent separately and at a later date. The recruitment fellowship or any offer of funding by our department is sent along with the admission letter.

*International applications* - International transcripts are sent (either by the applicant directly or by our office) to International Admissions (IA) for verification and then sent to the Department to include in the file. IA generally returns them quickly but this step does add extra time thus the need for an earlier application deadline. I begin printing submitted applications shortly after the December 1<sup>st</sup> deadline and I will contact each applicant to let them know what documents are missing. If you sent your transcript(s) and I indicate in an e-mail that your transcripts are missing it is only because we are waiting for the verification from IA. I will try to update each international applicant once a week on the status of their file.

*Domestic applications* - Generally I begin printing submitted domestic applications after the holiday break in early January as well as send an e-mail listing any missing supporting documents. I will update each applicant once a week on the status of their file. While the application deadline is January 15 we understand that supporting documents may arrive later. Your application must be complete no later than February 1.

### 4. **QUESTION: Do I need to submit a writing sample or a CV?**

ANSWER: No to both.

### 3. **QUESTION: I am using a credential agency for my letters of recommendation. Do I need to contact my recommenders to complete the ranking sheet?**

ANSWER: While the Admissions Committee does review the ranking sheet they look at the application as a whole. I spoke with a committee member and he indicated that the lack of having the ranking sheet does not hurt your application. We understand that more and more applicants are these types of agencies for recommendations.

### 2. **QUESTION: Should I forward transcripts and letters of recommendation to the department's address (Goodbody Hall 157, 1011 E. 3rd St.) or is there a general graduate center to which I should send them?**

ANSWER: All supporting documents should be sent directly to the department.

1. **QUESTION: If someone already has a Masters, how many years would there likely be of coursework?**

ANSWER: Our MA degree is 30 hours. Graduate students normally take 9-12 credit hours per semester or approx 2 years of coursework. It can be done in less time if you 1) you don't need two full academic years of your LOS by taking one year in the summer or testing out of one or more years and 2) testing out or take the readings for grad courses for your research language instead of taking the language itself. For example, if Russian will be your research language and you have no prior knowledge of the language you can take R491 in the fall and R492 in the spring (you only need to pass R492). If you get a "B" or better this will fulfill your research language but you gain reading proficiency only. If you wish to learn the language AND use it as your research language you would need to complete three years. If you have a previous MA degree and you have extra hours not used for your previous MA degree you can transfer up to 8 hours towards your CEUS MA. Something that will lessen your semester load if you wish to graduate in a short time. If you were required to write a thesis for your first MA then we would not require one for your CEUS MA.